



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

October 2, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES:  
REQUEST TO APPROVE CONTRACTS FOR PREVENTION INITIATIVE  
DEMONSTRATION PROJECT WITH SIX CONTRACTORS  
(ALL DISTRICTS) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the eight contracts (Attachment II) for the provision of Prevention Initiative Demonstration Project (PIDP) Services to the Department of Children and Family Services (DCFS) with the contractors listed in Attachment I for the period October 2, 2007, or date of Board approval, whichever is later, through September 30, 2008. The estimated cost of the services for the one-year term is \$4,750,000 and will be financed using 100 percent net County cost (NCC). The funding for the first nine months of the contracts in FY 2007-08 is \$3,562,500 and is included in the County's Adopted Budget.
2. Delegate authority to the Director of DCFS, or her designee, to execute contract amendments to increase or decrease the maximum contract sum by no more than five percent, if needed to accommodate changes in the level of service, provided that: (a) sufficient funding is available; (b) Chief Executive Officer (CEO) and County Counsel approval is obtained prior to executing such an amendment; and (c) the Director of DCFS notify your Board and the CEO in writing within ten working days of executing the amendment.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On March 14, 2006, your Board passed a motion to develop a plan for a comprehensive prevention initiative resulting in the development of the PIDP. The purpose of the PIDP is to utilize community-based organizations to implement and administer a child abuse and neglect prevention program.

The goal of the PIDP is to keep children safe from harm and prevent families from entering and re-entering the County's health and human services system through a community approach. The PIDP requires the contractors to work in partnership with families and communities, the public and private sector, the faith-based community, and all related County departments. The PIDP requires the agencies to achieve three outcomes:

- (1) Create healthy communities to prevent child abuse and neglect before it occurs, ultimately decreasing the number of children requiring intervention and supervision by DCFS.
- (2) Create strong families by increasing community connections for families who come to the attention of DCFS and who choose supportive services on a voluntary basis, reducing the potential for repeat referrals that may lead to substantiated maltreatment.
- (3) Ensure children thrive by providing preventive services and activities to families with substantiated cases of maltreatment, preventing further maltreatment and reducing the negative impact of maltreatment.

### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goals 1 (Service Excellence) and 5 (Children and Families' Well-Being). The recommended actions are intended to improve the well-being of children and families in Los Angeles County as measured by the achievements in the five outcome areas adopted by the Board: 1) good health; 2) economic well-being; 3) safety and survival; 4) social and emotional well-being; and 5) educational/workforce readiness.

### **FISCAL IMPACT/FINANCING**

The estimated cost of the services for the one-year term is \$4,750,000 and will be financed using 100 percent net County cost (NCC). The funding for the first nine months of the contracts in FY 2007-08 is \$3,562,500 and is included in the County's Adopted Budget.

The maximum contract sum for each contractor is listed in Attachment I.

The distribution of the funds to be expended across each of the aforementioned outcomes will be approximately, as follows:

Goal No. 1	Healthy Communities	50 percent	\$2,375,000
Goal No. 2	Strong Communities	30 percent	\$1,425,000
Goal No. 3	Thriving Communities	20 percent	\$ 950,000

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The term of the contracts with the six contractors listed in Attachment I is for 12 months from October 2, 2007, or the date of execution, whichever is later, through September 30, 2008. The services will help to create a comprehensive strengths-based, child abuse prevention system by utilizing existing community-based networking systems.

The invoice and payments provision in the contracts allow the contractors to re-allocate up to five percent of the maximum annual contract sum between line item budget categories. The maximum annual contract sum and the maximum contract sum of the contracts, will not increase or decrease because of such changes.

The contract expressly provides that the County has no obligation to pay for expenditures beyond the contract amount. In addition, the contractors will not be asked to perform services that exceed the contract amount, scope of work or contract dates.

The contractors agree to meet the County's insurance requirements including County approval of any self-insurance programs.

The contractors have complied with all Board and CEO requirements. County Counsel has reviewed the Board letter. The contract has been approved as to form by County Counsel.

### **CONTRACTING PROCESS**

DCFS released a Request for Information (RFI) for the PIDP on May 21, 2007. Approximately 169 notification letters were sent to prospective contractors announcing the release. Newspaper advertisements for the release of the RFI were also published in the Los Angeles Times, La Opinion, Los Angeles Sentinel, Chinese Daily News and on the County's website under "Doing Business with the County" and DCFS website under "DCFS Contracts."

Agencies interested in providing services were requested to submit a Statement of Interest (SOI) that demonstrated their ability to provide the required services. The agency must have demonstrated competence in community organizing, economic development and strengths-based services and supports. They would also have demonstrated the capacity to work collaboratively with DCFS regional offices, Service Planning Area/American Indian Children's Councils, County Probation Department, and other County departments; a track record of success in building relationships with local businesses, religious and civic groups, and the capacity to convene community members, build relationships and work toward shared goals.

DCFS received SOIs from 19 potential contractors. A review of the SOIs determined that nine met the agency qualification requirements of the RFI; however, none of the qualified agencies provided responses for SPAs 1 (Antelope Valley including Lancaster and Palmdale) and 7 (East including Whittier and Bellflower). DCFS entered into contract negotiations with nine qualified contractors. Negotiations resulted in six contractors as lead agencies in six SPAs as indicated on Attachment I. Three qualified agencies chose to subcontract in SPAs 4 and 6. To promote networking in local communities, contractors in each SPA will be required to subcontract a minimum of 35 percent of the maximum contract sum.

As there were no qualified agencies who responded to the RFI for SPAs 1 and 7, contracts were negotiated with qualified agencies of other SPAs to provide oversight of services in SPAs 1 and 7. The contractors for SPAs 1 and 7 will be required to subcontract a minimum of 90 percent with providers who demonstrate knowledge of community issues in SPAs 1 and 7.

### **IMPACT ON CURRENT SERVICES**

Approval of the contracts will assist in the development of a comprehensive strengths-based prevention system by enhancing community-based networking system to keep children safe from harm and prevent families from entering and re-entering the County's Health and Human Services System.

**CONCLUSION**

Upon approval of this request, instruct the Executive Officer/Clerk of the Board to send an adopted stamped copy of this Board Letter and contract to:

1. Department of Children and Family Services  
Contracts Administration  
Attention: Walter Chan, Manager  
425 Shatto Place, Room 400  
Los Angeles, CA 90020
2. Office of the County Counsel  
Attention: Diane Cachena  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH:BY  
GP:LC:lbm

Attachments (2)

c: County Counsel